



Welcome to **East Asia & Pacific Area Conference** being held on **November 11–14, 2019** at the **Pacifico Yokohama** in Yokohama, Japan.

This document is meant as an exhibitor planning tool for the event. If you have any additional questions or concerns regarding exhibits, please contact David Briley ([david.briley@nace.org](mailto:david.briley@nace.org)).

Additional information can be found on the **EAPA 2019 Website**:  
<http://eapa.nace.org/>

## CONFERENCE LOCATION

**Pacifico Yokohama**  
1-1-1, Minato mirai, Nishi-ku,  
Yokohama, JAPAN 220-0012  
Phone: +81 45 (221) 2121

## EXHIBIT HOURS & EVENTS

### Monday, November 11

Exhibitor Set-Up	1:00pm – 5:00pm
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### Tuesday, November 12

Exhibit Hall Opening	10:00am
Exhibit Hours	10:00am – 5:00pm

### Wednesday, November 13

Exhibit Hours	9:00am – 5:00pm
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### Thursday, November 14

Exhibit Hours	9:00am – 12:00pm
Exhibitor Tear Down	12:00pm – 4:30pm

## EXHIBITOR INFORMATION

### Exhibit Space includes:

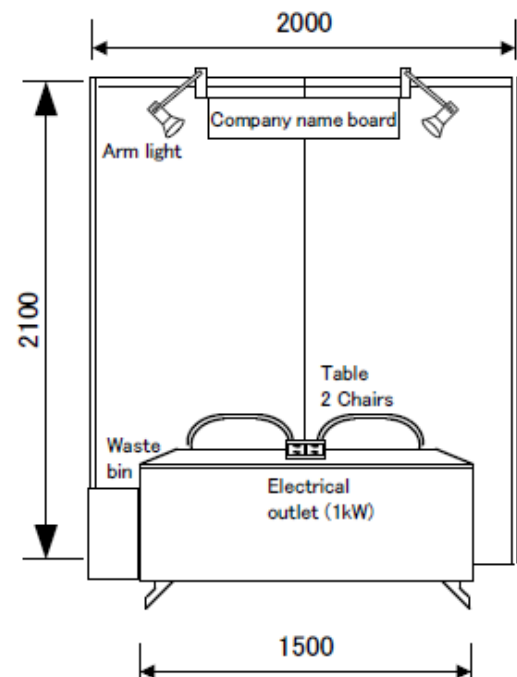
Includes 2m x 2m booth space

- 1 full conference registration
- 2 booth attendant registrations
- Opportunity to distribute your company's product literature to all attendees
- Company name listed on conference Web page

Each 2m x 2m booth space will receive:

- 2m x 2.5m Octanorm back wall in silver with white infill panels
- Arm lights and company ID sign
- 1 table
- 2 chairs
- 1 waste basket
- Electrical outlet

### Exhibition booth



\*Additional booth attendant may register for the \$450.00 booth attendant fee.

### Additional Furnishings, Electricity and Audio Visual:

- Available through Pacifico Yokohama. Please see the order form in the separate attachment.
- Completed order forms must be sent to Reygie de Borja at [reygie.deborja@nace.org](mailto:reygie.deborja@nace.org) no later than October 25, 2019 (Friday).
- Invoices will be issued in advance but MUST be paid onsite. The accepted payment method is in cash (Japanese Yen) or by credit card.

## Material Handling and Shipping:

### Shipping Address:

#### Pacifico Yokohama

Pacific Convention Plaza Yokohama

1-1-1, Minato mirai, Nishi-ku,

Yokohama, JAPAN 220-0012

Show: NACE EAPA Conference 2019

Guest Name: \_\_\_\_\_

Guest Arrival Date: \_\_\_\_\_

Guest Cell Number: \_\_\_\_\_

Exhibitor company name: \_\_\_\_\_

Booth number: \_\_\_\_\_

Box(es): \_\_\_\_\_ of \_\_\_\_\_ (for multiple boxes)

\*If you have any shipment, please provide the below information to Reygie de Borja at

[Reygie.DeBorja@nace.org](mailto:Reygie.DeBorja@nace.org)

Expected Date of Delivery: \_\_\_\_\_

Shipping Company: \_\_\_\_\_

## Updated Attendee List Policy:

### Pre- and post-show attendee lists with contact information will no longer be distributed

GDPR states that all registered attendees must provide explicit consent to have their information shared with any third parties. This means that we would only be able to send you lists of attendees who have agreed to share their full contact details. Rather than sending you partial lists with incomplete information, NACE is instead providing other opportunities to connect with your target customers. [Click here for more information.](#)

## LODGING

### InterContinental Yokohama Grand

1-1-1 Minato-Mirai, Nishi-ku

Yokohama 220-8522 Japan

Room Type	Rate
Single/Double	¥26,000 JPY per night
Harbor Suite	¥76,000 JPY per night

*\*The above rates include breakfast and 10% service charge.*

*\*\*Prices subject to change*

To reserve your hotel room, book directly on this [reservation link](#).

Deadline to book your room is **October 11, 2019**.

You may also find other recommended hotels [here](#).